



PATHWAY TO A SUCCESSFUL METP LAUNCH

INTRODUCTION

We are pleased that you are considering GlobalEd Institute's Ministry Essentials Training Program as an equipping solution in your context. To successfully launch the program, we invite you to think carefully about what is involved in making the best use of this training program.

The METP aims to provide practical in-service training for ministry leaders lacking formal theological and ministry education. This nonformal program is biblically and theologically foundational, practical, and flexible. It equips leaders with essential knowledge and skills to lead congregations and ministries effectively. The program includes teaching personal character development, discipleship, life skills training, and ministry skills training. It does not replace comprehensive formal ministry training but provides fundamental understanding and practical ministry skill development.

We want to provide you with some steps that will lead you on the pathway to a successful METP launch in your location.

STEP ONE: UNDERSTAND WHAT GLOBALED INSTITUTE PROVIDES.

1. We provide soft copies of the METP curriculum material for each of the twelve courses, including comprehensive instructor notes, student handouts, customizable PowerPoint slide templates (optional), and test papers.
2. We also provide instructor orientation training so that your instructors will make the best use of the materials.
3. We provide program oversight through various check-in opportunities.
4. GlobalEd Institute maintains a student database available for future reference as needed.
5. A nonformal training certificate with links to Summit Pacific College is available to those students who complete the training.

STEP TWO: ASSESS THE NEED FOR THE PROGRAM IN YOUR LOCATION.

There are many kinds of ministry training programs. Some are formal academic programs that lead to diplomas and degrees. These often require more time commitment and significant financial investment for the student. Where students can participate in formal programs, they should do so.

However, many are involved in ministry or wish to be involved in ministry. Still, they cannot participate in formal training for various reasons. But they nonetheless need at least some structured training to skillfully serve the Lord and the people in their context. A nonformal training program such as METP can be the solution for them. If you have people like this in your context, perhaps METP can work for you.

Some of our partners already have a school and find they can incorporate the METP into their existing school structure. Others use the METP curriculum as the primary basis for their school. Some use it as a church-based program, and others as a program to provide training opportunities for many churches and denominations in their area or region. The GlobalEd Institute team can help you adapt METP to your situation.

STEP THREE: UNDERSTAND THE METP AND ITS FLEXIBILITY.

We encourage you to take the time to read through the **METP Overview and Course Descriptions** document to help you understand some of the background details behind the design of the METP and how it can work for you. There are descriptions of all twelve modules so you can become familiar with the curriculum used in the program.

The document also describes the different delivery options and scheduling possibilities for the METP. You can consider which options will work the best in your context. The whole program requires at least 120 hours of total classroom engagement time, including lectures by the instructor and student learning activity time. (That is, ten hours per course.)

Some of our partners choose to have the students come to a central location once a month over a weekend. This is a good option when the students live far away from the teaching location. Other partners, where the students live near the teaching location, have two-to-three-hour weekly sessions that enable them to complete a course monthly. Other options can also be considered depending on the needs of the students in your area. Please consult with any of our METP team, who can guide you as you choose what will work the best.

STEP FOUR: MAKE A PARTNERSHIP AGREEMENT.

Before you are granted access to the curriculum materials, we require you to have signed a **Partnership Agreement** and paid the Annual METP licensing fee of USD 100.

This Partnership Agreement between your church, school or organization and GlobalEd Institute outlines the roles and expectations for utilizing the Ministry Essentials Training Program (METP) in your context. The Local METP Champion or coordinator will appoint administrators and instructors and be responsible for coordinating with the GlobalEd Institute METP office. The GlobalEd Institute will provide curriculum, program implementation guidelines, orientation, and coaching. The local organization can administer the program in their context as needed.

STEP FIVE: IDENTIFY THE KEY METP PEOPLE IN YOUR LOCATION.

The most important aspect of a successful METP launch is the people who will be the implementers and recipients of the program.

At GlobalEd Institute, our METP team is **NOT** the driver of the program in your location. We at the GlobalEd Institute are service providers who have created the content and designed the curriculum. We are making it available for use in your context, along with coaching for implementation and oversight for quality assurance, ultimately leading to a credible certificate for students who complete the program.

The work and energy that it takes to launch a program in your context will come from people who are committed to the value of the Ministry Essentials Training Program as a means of equipping in your part of the world. Let us look at some people you must include on your local METP team.

WHO IS THE COORDINATOR OF METP IN YOUR LOCATION (LOCAL METP CHAMPION)?

We have sometimes called the local METP coordinator of a location, the METP champion—that is to say, the person who is the primary driver to bring the program into a location. This person needs to have these attitudes and qualities:

- They need to be convinced of the value of METP for training Christian workers and leaders in their context.
- They need to have a good reputation in the community.
- They need the ability and capacity to mobilize people and direct the program, especially in the early stages.

WHO WILL BE THE HANDS-ON ADMINISTRATOR FOR THE PROGRAM?

The METP, as an instructional program, has many moving pieces to organize and many people to whom communication needs to be delivered. So, a METP administrator will need to have these qualifications and attitudes:

- Administrative skills
- Basic Computer skills (word processing, spreadsheet, presentation, email, and video conferencing)
- Consistency, persistence, and self-motivation.
- Knowledge of English or ready access to an English translator.
- Completion of both the METP Administrator Orientation and Instructor Orientation courses.

An essential aspect of the role of the METP administrator is they must have the **freedom** to connect with the GlobalEd Office on behalf of the METP local partnership to provide real-time data and communicate regularly on administrative matters.

WHO ARE THE POTENTIAL INSTRUCTORS?

The ones who are engaging the students in the classroom are the instructors, so you must select them wisely. They need to be aligned with the purposes of the METP as well as the purposes of your ministry context. As you invite instructors, consider the following criteria:

- Where possible, they should have had some formal ministry training. Minimally, they should have been trained in a structured program with clear learning objectives (such as METP).
- More importantly, they should have proven ministry experience in a local church context.
- They should be people who are good ministry role models for the students.
- They must be willing to assess and evaluate student learning outcomes.
- They must be willing to learn, operating out of a lifelong learner mindset.
- They must take the METP Instructor Orientation course and agree to the values and purposes of the METP as a whole.

WHO ARE THE POTENTIAL STUDENTS, AND WHY DO THEY NEED A PROGRAM LIKE METP?

The kind of student for whom METP is designed is someone already engaged in ministry, either as a local church pastor or in some other ministry role. Some suggested criteria for students who wish to enroll in the program are:

- Christians who have already been disciplined and wish to be trained for ministry.
- Those already engaged in Christian leadership who wish to grow in their leadership.
- Those who know how to read and write. (If you wish to enroll those who do not know how to read and write, you must adapt the way of evaluating their learning by testing orally.)
- (NOTE: You may wish to set other criteria for students depending on your ministry context.)

STEP SIX: PAY ATTENTION TO THE OPERATIONAL LOGISTICS.

As you plan to launch the METP, it is vital to plan carefully relating to the **physical space** of the classes, **communication** flow between all those involved with the program, and **financial** matters. Here are some questions that will help you with these practical operational matters.

- Where will the classes be held?
- When will the classes be held? What does the course and class schedule look like?
- How will you deliver the training to the students?
- When is the graduation date?
- How will you communicate to instructors, students, and others involved with METP so that everyone has the information they need when needed?
- How will the student grades be recorded and sent to the GlobalEd Institute office?

- Do you have a budget? A budget should include line items, such as the following:
 - Income
 - Student fees
 - Other funding sources
 - Expenses
 - Venue cost
 - Printed materials and other supplies
 - Instructor honorarium
 - Travel (if any)
 - Food and lodging (if any)
 - Other costs
 - Contingency fund

STEP SEVEN: PRAY AS YOU PLAN AND IMPLEMENT

We assume that what brought you to the Ministry Essentials Training Program in the first place was that you prayed for an equipping solution such as this for your context. You have been aware of the many people who need Christian leaders and pastors to guide, feed, and protect them.

That is what Jesus also observed:

“When Jesus saw the crowds, he had compassion on them, because they were harassed and helpless, like sheep without a shepherd. Then he said to his disciples, “The harvest is plentiful but the workers are few. Ask the Lord of the harvest, therefore, to send out workers into his harvest field.”” (Matthew 9:36–38, NIV)

The METP is a part of the answer to our prayers to the Lord of the harvest. But as we prepare these workers, we must continue to pray for them and the successful implementation of their training.

NOTE: For specific administrative steps to launch with a suggested timeline see the document “STEPS FOR LAUNCHING A METP IN YOUR CONTEXT.”